

	JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	505 KAR 1:100 REFERENCES:
CHAPTER: Admissions		AUTHORITY: KRS 15A.069
SUBJECT: Youth Placement Priority		
POLICY NUMBER: DJJ 202		
TOTAL PAGES: 2		
EFFECTIVE DATE: 1/04/2016		
APPROVAL: Bob D Hayter		, COMMISSIONER

I. POLICY

The Classification Branch shall maintain a waiting list if appropriate bed space is not available at the time of classification and prioritize placement of youth consistent with this policy and statutory timeframe.

II. APPLICABILITY

This policy shall apply to all Department of Juvenile Justice (DJJ) community offices, contracted out-of-home placements, programs of the Department, and to the youth committed or sentenced to the Department.

III. DEFINITION

Refer to Chapter 200.

IV. PROCEDURES

- A. If bed space is not immediately available, youth shall be placed on a waiting list using the date the classification was finalized by the Classification Branch.
- B. When a youth is awaiting placement by Classification and is on the waiting list, the Juvenile Service Worker or the Juvenile Services Specialist, shall:
 1. Keep the Classification Branch staff apprised of the youth's circumstances; and
 2. Monitor the youth in non-DJJ detention facilities.
- C. Detention timeframes for youth awaiting placement shall be as follows:
 1. Pursuant to KRS 635.060(4)(c)(1), a youth committed to the Department of Juvenile Justice and remanded to detention pending

POLICY NUMBER DJJ 202	EFFECTIVE DATE 1/04/2016	PAGE NUMBER 2 of 2
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placement shall be placed within thirty-five (35) days after disposition.

2. Pursuant to KRS 640.030(2), a youth sentenced as a youthful offender and remanded and detained to the custody of the Department of Juvenile Justice shall be placed within sixty (60) days following sentencing.
 3. Pursuant to 505 KAR 1:090, a youth who has remained in detention during the revocation process shall be placed, to the extent possible, within ten (10) working days, following the decision to revoke.
- D. Pursuant to KRS 15A.0652(3), if out-of-home placement is warranted, priority for placement shall be given to youth committed on misdemeanor offenses, other than a violation of KRS Chapter 510 (Sexual Offenses) or an offense involving a deadly weapon.
 - E. When the determination is made to utilize a private child-care residential placement with a religious affiliation for either an initial or step down placement, refer to the Classification Manual for procedures.
 - F. Pursuant to KRS 15A.0652(3), second priority shall be given to youth committed for an offense that is categorized as a Class D felony, other than a violation of KRS Chapter 510 (Sexual Offenses) or an offense involving a deadly weapon.
 - G. The waiting list shall be monitored by the Classification Branch staff and the Deputy Commissioner of Program Operations on a daily basis, excluding weekends and holidays.

V. MONITORING MECHANISM

Monitoring shall be by the Classification Branch Manager or designee and the Deputy Commissioner of Program Operations.